Instructions for sending the   
**Notice of Non-Consent for Advanced Meter**

1. This is not intended as legal advice. This is for educational purposes only.
2. This process is ONLY for Fortis customers **who did not yet complete the Notice of Liability with Affidavit.**
3. Type your name and your home address in the yellow boxes. Replace the yellow background with white. For your name, stylize like “John Doe”, and do not use all caps. For your address, do not write your postal code.
4. Sign and date the document.
5. Make a copy of your signed Notice. Mail the copy. **Keep the original.**
6. Decide whether you would like to Mail and or Fax the Notice. Mail is recommended, but in the interest of time you may wish to Fax it also. (The 2 respondents’ addresses and fax numbers are on the document.) **RECOMMENDED: If you can afford the $9, mail it via Canada Post Registered Mail.** If you do this, we’d recommend to affix the thin tracking sticker from the Registered Mail label somewhere on your Notice, then ask the post office clerk to stamp it. Finally, make a copy of the Notice with tracking #, then seal and send the copy, keeping the original.

**NEXT STEPS:**

1. While this Notice will stand for the time being**, the next step is to fill out the Notice of Liability with Affidavit**. For upcoming Liability presentations happening in Kelowna, check the events page. For more information on how to sign, upcoming events and to subscribe, check events page. www.kelownasafemeters.com
2. Sign, laminate and post **NO TRESPASSING** signs. Place signs on your locked meter and on your door. Take photos of your posted signs and locked meter. You can find a link to the sign on the Action Page under, **A: Notice of Liability**
3. **RECOMMENDED: Place a locking ring and lock on your meter.** For info on obtaining a locking device, email [kelownasafemeters@openmailbox.org](mailto:kelownasafemeters@openmailbox.org). Include your phone number with your message.
4. **RECOMMENDED:** For support information see the Resources Page and Blog page on the **www.kelownasafemeters.com** web site.